

PROCEDURE FOR APPLYING WITHDRAWAL FROM THE END SEMESTER EXAMINATION

- During the course of study, a student of any degree programme offered by this institution can withdraw from the End Semester examination.
- Only for a valid and genuine reasons (accident or hospitalization due to severe illness) with a valid medical certificates/documents, withdraw from the examination will be granted.
- Student not having any history of arrears as on date is alone permitted to apply for the withdrawal from the examination.
- Withdrawal of the examination will be permitted only once in entire study period of the particular degree programme.
- Filled application form with proofs should reach COE office for approval through proper channel at least one day advance to the last theory examination of the semester.
- On approval of the withdrawal by COE, all the courses registered in the semester will be cancelled and the student has to register and appear all the courses in the subsequent semester.